

**MINUTES OF THE OCTOBER 2, 2006
CHINCOTEAGUE TOWN COUNCIL MEETING**

Council Members Present:

John H. Tarr, Mayor
Anita Speidel, Vice Mayor
Terry Howard, Councilman
Ellen W. Richardson, Councilwoman
E. David Ross, Councilman
Glenn B. Wolfe, Councilman

Council Members Absent:

Nancy B. Conklin, Councilwoman

Call to Order

Mayor Tarr called the meeting to order at 7:30 p.m.

Invocation

Councilman Howard offered the invocation.

Pledge of Allegiance

Mayor Tarr led the Pledge of Allegiance.

Public Participation

- Mrs. Dorothy Troxler stated that she felt more directional signs indicating directions to the beach are needed north of the Main Street and Maddox Boulevard intersection for southbound traffic coming from North Main Street. She also stated that the downtown restrooms need to be refurbished as there are several broken fixtures and the toilet seats and linoleum flooring are worn.
- Mr. Anthony Smith, a local U.S. Marine who served in Iraq, presented the Mayor and Council with an American flag which was flown in Iraq on Pony Penning Day to honor Chincoteague.

Agenda Additions/Deletions and Adoption

Councilman Howard motioned, seconded by Councilman Wolfe, to adopt the agenda with the addition of item number seven, *Closed Session for Discussion of Personnel Matters*. The motion was unanimously approved.

1. Approval of Minutes of the September 21, 2006 Council Meeting.

Councilman Wolfe motioned, seconded by Vice Mayor Speidel, to approve the minutes as presented. The motion was unanimously approved.

2. Presentation and Resolution in Honor of J. Wesley Jeffries.

Mayor Tarr presented Mr. Jeffries with a plaque and read the following resolution in honor of Mr. Jeffries's retirement and years of service. Council thanked Mr. Jeffries for his service and dedication to the Town.

**RESOLUTION OF THE
CHINCOTEAGUE TOWN COUNCIL**

WHEREAS, Mr. J. Wesley Jeffries has served the Town of Chincoteague with dedicated interest and devotion to duty for many years in many capacities; and

WHEREAS, Mr. Jeffries has announced his plans to retire on September 30, 2006 and has been honored by the Town Council, co-workers and friends, who are deeply appreciative of his many contributions to the community through the years;

THEREFORE, by virtue of the authority vested in me as Mayor, and on behalf of the Town Council and all our citizens, I do hereby tender this Resolution to Mr. J. Wesley Jeffries extending our best wishes to him for much success and happiness in the future.

DATED this 2nd day of October, 2006.

Attest:

John H. Tarr, Mayor

Robert G. Ritter, Jr., Town Manager

3. *Budget and Personnel Committee Report of August 8, 2006.*

- **Amendment to Section 109 – Conflicts of Interest, Employee Handbook-** Councilman Wolffe motioned, seconded by Councilwoman Richardson, to amend Section 109 – Conflicts of Interest of the Employee Handbook to include the new language “*No mayor or member of Council shall be an employee of the Town and upon the qualifications of any such person for such position, his or her employment shall cease.*” The motion was unanimously approved.
- **Request from EMS Personnel, Reimbursement for Cell Phones-** Councilman Howard motioned, seconded by Councilwoman Richardson, to authorize reimbursement to the three Emergency Medical Service personnel of \$25.00 per month on their paycheck for cell phone use. The motion was unanimously approved.

4. *Project No. 06-09-002, Emergency Repair, Harbor Boat Ramp.*

Public Works Director Cosby explained that there is a large hole in the center of the Harbor boat ramp and that adequate funding exists in the boat ramp repair reserve to repair the ramp. Mayor Tarr stated that five bids were solicited and that two bidders responded, with the lowest bid in the amount of \$23,500 from Fisher Marine Construction, Inc.

Councilman Wolffe motioned, seconded by Vice Mayor Speidel, to award the emergency repair of the Harbor boat ramp to Fisher Marine Construction, Inc. in the amount of \$23,500. The motion was unanimously approved.

5. *Software Purchase.*

Town Manager Ritter explained that Staff has spent a considerable amount of time reviewing software from many different companies and has recommended that Harris Computer Systems be awarded the upgrade of the Town's software.

Several Council members had specific questions that need to be researched. Councilman Wolffe motioned, seconded by Councilman Howard, to postpone making a decision on this matter until Staff can ascertain answers to Council's questions. The motion was unanimously approved.

6. *Mayor and Council Announcements or Comments.*

- Public Works Director Cosby introduced Mr. Wade Easton as the new Roads Supervisor. Mayor Tarr welcomed Mr. Easton to his new position. Public Works Director Cosby also thanked Mr. Jeffries for his help and dedication to the Town
- Town Manager Ritter also thanked Mr. Jeffries for his help, hard work and dedication to the Town.
- Councilwoman Richardson announced that the Planning Commission will meet on October 5 at 7:30 pm to discuss signs. She also invited all to attend the Open House at the Oyster and Maritime Museum at 1:00 pm on October 8.
- Vice Mayor Speidel requested that a cost comparison between companies be included with future presentations to Council when major purchases are being considered.
- Councilman Ross thanked Mr. Jeffries for all of his help and hard work. He also asked Town Manager Ritter why the Council Information Items list has not been included in Council's packets recently. Town Manager Ritter responded that he would put the action items list in Council's mailboxes or email the list to Council. Councilman Ross asked about the status of the missing Pension Street sign at the end of Ocean Boulevard. Public Works Director Cosby responded that the sign has been ordered. Councilman Ross also recommended that a sign be posted on the bicycle trail on Deep Hole Road.
- Councilman Wolffe requested that the Public Works Department research Mrs. Troxler's requests made earlier in the meeting. He also asked if the parking lots/roads matter will be discussed in an upcoming Council meeting. Councilman Wolffe thanked Mayor Tarr and Town Manager Ritter for moving the informational meeting with Redman/Johnston to Monday, October 9.
- Councilman Howard thanked Mr. Jeffries for his hard work and service to the Town and to the community. He announced that the Harbor Committee will meet on October 11 at 7:30 pm and that the Cemetery Committee will meet on October 24 at 5:30 pm.

7. Closed Meeting in Accordance with Section 2.2-3711(A)(1) of the Code of Virginia for Discussion of Personnel Matters.

Councilman Howard motioned, seconded by Councilman Wolffe, to convene a closed meeting under Section 2.2-3711(A)(1) of the Code of Virginia to discuss personnel matters. The motion was unanimously approved.

Councilman Howard motioned, seconded by Councilwoman Richardson, to reconvene in regular session. The motion was unanimously approved.

Councilwoman Richardson motioned, seconded by Vice Mayor Speidel, to adopt a resolution of certification of the closed meeting.

WHEREAS, the Chincoteague Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Chincoteague Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE: Ayes- Howard, Richardson, Ross, Speidel, Wolffe
Nays- None
Absent- Conklin

Councilman Wolffe motioned, seconded by Councilwoman Richardson, to authorize the Town Manager to issue a bonus pay check in the amount of \$3,500.00 to Mr. Jack Van Dame for all of his hard work and dedication for the past year as the Trolley Manager. The motion was unanimously approved.

Adjournment of Meeting

Mayor Tarr announced that the next meeting will be on October 19, 2006 at 7:30 pm. Councilwoman Richardson motioned, seconded by Councilman Howard, to adjourn the meeting. The motion was unanimously approved.

Mayor

Town Manager